

# University Avenue Improvements and ARTWalk 2 Enhancements Project

City Project #08101 PIN 4754.18

## Take Line Meeting

Sept. 24, 2009 at 2:00 PM

City of Rochester, Commissioner Conf. Rm

Design Team members in Attendance:

Paul Way	City of Rochester
Bob Zimmer	City of Rochester Real Estate
Kathy Sheets	City of Rochester Real Estate
Scott Smith	City of Rochester Legal Dept.
Jeff Teide	City of Rochester Survey
Mark Bayer	Bayer Assoc. (representing Mem. Art Gallery)
Marjorie Searl	Memorial Art Gallery
Tom Lichtenthal	Bergmann Associates

This meeting was held to review the take lines and Right of Way process for the subject project. A large-scale color plan of the proposed street improvements and proposed take lines was displayed. A set of plans and a list of takings showing the approximate area of each of the takings was also handed out. Tom Lichtenthal gave a brief overview of the project and reviewed each of the takings. In general, all of the takings are either permanent or temporary easements for the construction of the Artwalk 2 sidewalk enhancements. Those in attendance were in agreement with the proposed takings. The following is a brief summary of the items discussed or decisions reached at this meeting:

1. The funding for the project was obligated on August 4, 2009. This funding included funding for the right of way acquisitions.
2. The Memorial Art Gallery(MAG) easement lines have not been set as of the date of this meeting. The Bergmann design team is coordinating with the MAG frontage redesign. The frontage design is not complete as of the date of this meeting. The easement lines will be set as soon as possible and transferred to the City to prepare the maps.
3. The Right of Process will consist of:
  - Bergmann setting easement lines (done)
  - City of Roch. Survey Dept. will prepare maps and descriptions of the project
  - City of Roch. Real Estate will hire consultant to do the property appraisals for each property.
  - City of Roch. Real Estate will negotiate acquisitions with owners.
  - Property acquisitions will be done in 2 phases:  
Phase 1: All acquisitions except MAG  
Phase 2: MAG acquisition
  - Phase 1 acquisitions will go to November City Council meeting for approval
  - Phase 2 acquisitions will go to December City Council meeting for approval.

4. MAG easement will have a rider on the easement for the maintenance and curatorial review of the Artworks going on their grounds.
5. The City indicated that they will not take a property for construction of the Artwalk sidewalks if it requires going to condemnation.
6. Bergmann should send Jeff T. the CADD files for the basemapping and takelines as soon as possible.

The above constitutes our understanding of issues discussed and decisions reached at this meeting. Please notify the undersigned, in writing, with any errors or omissions.

Best regards,

BERGMANN ASSOCIATES

A handwritten signature in dark ink, reading "Tom Lichtenthal", is centered within a light gray rectangular box.

TOM LICHTENTHAL  
Project Manager

cc: Paul Way, City of Roch.  
Steve Beauvais, NYSDOT Reg. 4